



Christchurch City Libraries  
Te Whare Pukapuka Aa Iwi Otautahi

## Christchurch City Libraries electronic products & services

You can use your library card at all of the following libraries:

Central City (03) 379 6914	Hours and services 372 2860
Bishopdale (03) 359 8757	Hours and services 372 2861
Fendalton (03) 351 7547	Hours and services 372 2862
Halswell (03) 322 7233	Hours and services 372 2863
Hornby (03) 349 8408	Hours and services 372 2864
Linwood (03) 389 0703	Hours and services 372 2865
New Brighton (03) 388 2249	Hours and services 372 2866
Papanui (03) 354 1717	Hours and services 372 2867
Redwood (03) 352 6591	Hours and services 372 2868
Shirley (03) 385 7636	Hours and services 372 2869
Spreydon (03) 331 0000	Hours and services 372 2870
St Martins (03) 332 5096	
Sumner (03) 326 5247	
Mobile library (03) 389 0753	

For more details, please ask for a copy of *Where and when to find us*.



<http://library.christchurch.org.nz>

Christchurch City Libraries  
PO Box 1466  
Christchurch  
Phone: (03) 379 6914  
Fax: (03) 365 1751  
Email: [library@ccc.govt.nz](mailto:library@ccc.govt.nz)



## Use today's technology and get more than you think from your library.

- **Catalogue** – use the library catalogue to check the availability of titles, place reserves, and access your account to see what you have on loan and when it's due back.
- **CD-ROM resources** – includes a variety of magazine indexes and reference books.
- **CINCH** – a database of local clubs, organisations and courses, available at all libraries and via the library website.
- **E-books** – available for loan from Central City Library. Load up to 20 titles onto these book size electronic devices and enjoy at your leisure.
- **E-services card** – a convenient way to pay for printing, photocopying or email.
- **Free internet** – use the Public Information Terminals (PITs) to surf New Zealand's net and thousands of pre-selected overseas sites.
- **Library card** – Use your card to borrow books and other items. You can also store money on new library cards to pay for printing, photocopying, and internet time. If you have an old card you can upgrade it at any library.
- **Microfiche and microfilm** – use the microfiche/film readers at the Central City Library to view and copy material from newspapers and historic records.
- **Pay-for internet and email** – gives you greater access to the web and web-based email.
- **Photocopying** – available at all libraries. Colour photocopying is available at Central City and Shirley libraries.

- **Premium databases** – includes on-line magazines, newspapers, the *Oxford dictionary* and encyclopaedias, plus business, science, music, art, biography and literature databases. Available at all libraries and via the library website.
- **Self-issue machines** – issue your own books and magazines at the Central City Library and some community libraries.
- **Visit our website** – for the library catalogue, premium databases, news and reviews, local history, kids' stuff, links to other sites, plus much much more. <http://library.christchurch.org.nz>

**Please note:** You will need a PIN to access your personal account and the premium databases via the internet. Please ask for a PIN at your local library.

## Loading money onto your library card

E-services cards have been available from the Christchurch City Libraries for over two years. People have used them to pay for a range of library services such as internet time, extended loan charges or photocopying. These cards are still available but now we can also load money onto your library membership card.

- **Can I use my existing library card?**  
All cards issued since May this year can have money loaded onto them. If your card is older than this you will need to replace it if you want to use it as a credit card. A librarian can help with this.
- **Will it cost me anything to do this?**  
No. You will only pay for the amount of credit you wish to load onto your card.
- **Where can I load the money on?**  
Every Christchurch City library has the facilities to do this. At Central City Library you can load the money onto your card yourself (two self-loading machines are available), or ask a librarian to do it for you. At all other Christchurch City libraries you need to ask a librarian.

- **How long will it take?**  
The actual transaction only takes a few seconds.
  - **How much credit can I put on the card?**  
We recommend that you limit the credit on each card to no more than \$30.
  - **Can I use my credit card to transfer credit onto my card?**  
Not at this stage. You can use cash, cheque or EFT-POS at the desks. You can only use cash (New Zealand currency) in the self-loading machines.
  - **What happens if my card is stolen?**  
As with any type of credit card, it is your responsibility to keep it safe. Like your current membership card, if you lose it or it is stolen, please contact us on (03) 379 6914.
  - **Which library services can I use my membership card to pay for?**  
Borrowing, internet access, printing and photocopying, extended loan charges, purchase of product or any other library service.
  - **Can anyone use my card?**  
We would prefer that only you, the owner of the card, use it.
- Our librarians are happy to answer any questions you may have about this new service, or alternatively you may like to call – (03) 379 6914.

