

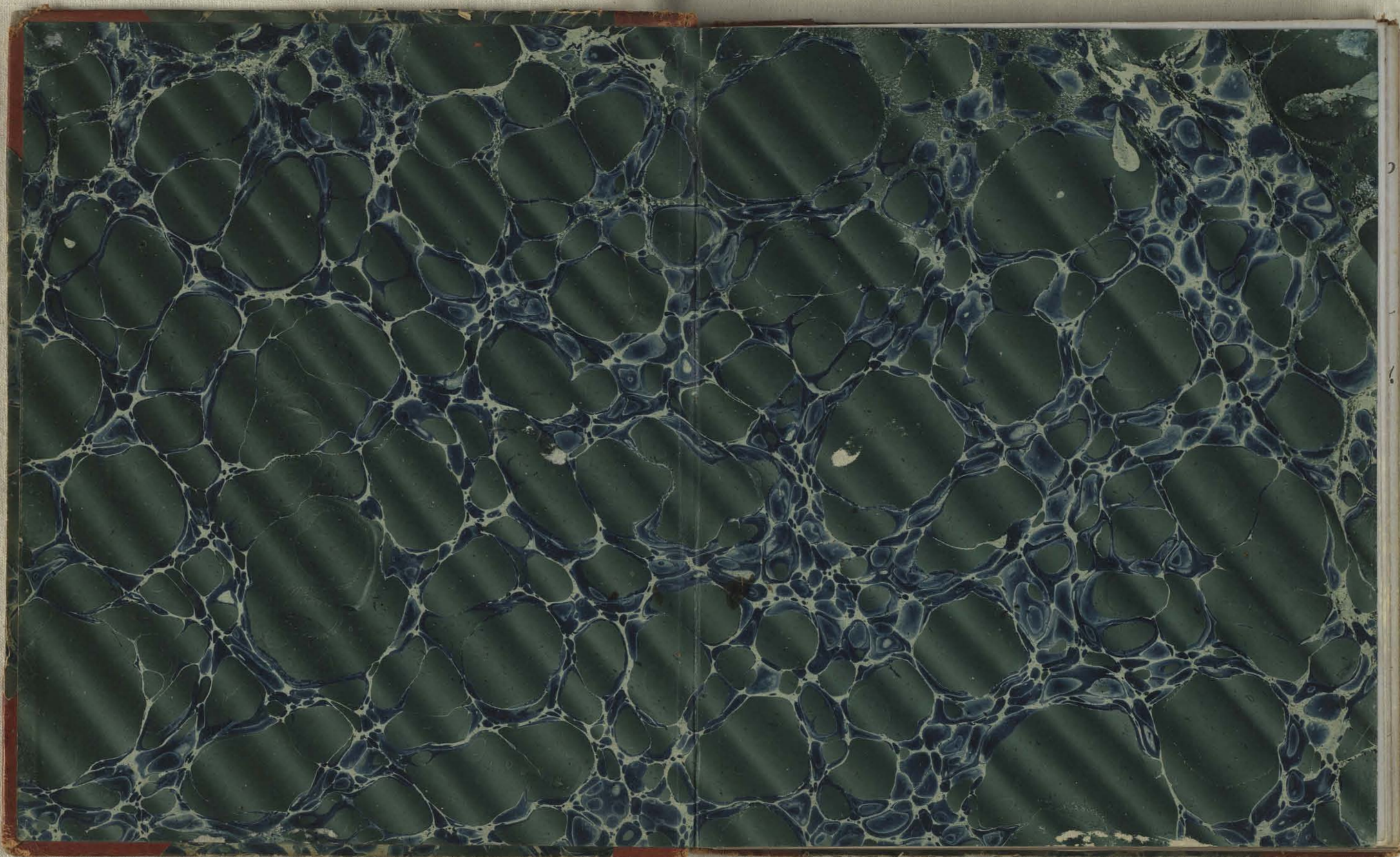
CHRISTCHURCH MECHANICS INSTITUTE.

LAW S,

&

BYE LAW

28 September 1859



[2 Arch 29 1/8]

**LAWS *AND* BYE-LAWS**

**OF THE**

*Christchurch*  
*MECHANIC'S*

**INSTITUTE**

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WILLIAM BYSTON

OF THE

INSTITUTION

TECH. SCHOOLS

INSTITUTION

WILLIAM BYSTON

OF THE

INSTITUTION

TECH. SCHOOLS

INSTITUTION

Includes, Minutes sub-committees & special  
meetings 1861-1873.

# Laws

**1<sup>st</sup>** That this Institution shall  
be called, "The Christchurch  
Mechanics Institute."

**2<sup>nd</sup>** That the objects of this Institute  
be the mental improvement, and  
recreation of its Members by the  
establishment of a Library and  
Reading Rooms, the delivery of  
Lectures, and the formation of  
Discussion, Elementary, and other  
Classes.

**3<sup>rd</sup>** That the terms of Subscription to  
this Institute shall be one pound  
one shilling (£1.1.0) *per Annum* or  
seven shillings and six pence *per*  
Quarter, all subscriptions to be paid  
in advance.

**4<sup>th</sup>** That, the Government of this Institute  
shall be vested in a managing  
Committee, consisting of the

President, Treasurer  
Secretary and Librarian  
and (21) twenty one Committeemen  
all to be elected annually.

5<sup>th</sup> The President. Shall be  
Chairman of all Public, General  
and Committee meetings of the mem-  
bers of this Institute, and the ruling  
of the President shall be absolute  
on all points of order at any  
meeting.

6<sup>th</sup> In the event of any appeal against  
the decision of the President the  
same shall be decided at the next  
business meeting of the Members  
of the Institute.

In the absence of the President from  
any meeting the Chairman shall be  
elected from and by the members  
present.

7<sup>th</sup> The Treasurer shall receive  
and pay all monies for and in behalf  
of this Institute, and shall have

the general house-management,  
subject to the approval of the  
Committee

8<sup>th</sup> The **SECRETARY** shall keep correct  
minutes of the proceedings, conduct  
the Correspondence, and summon  
all meetings of the members of this  
Institute.

9<sup>th</sup> The **LIBRARIAN** shall have  
charge of the Library of the Institute;  
Order new Books subject to the approval  
of the Committee, and lay before  
each Quarterly meeting a suggestive  
list of Newspapers and Periodicals  
for the ensuing quarter.

10<sup>th</sup> The **COMMITTEE** shall make  
all bye laws necessary for conducting  
the business of the Institute, and  
all such bye laws shall be valid  
untill the next Quarterly meeting  
at which they shall be submitted  
for the approval of the Members  
of the Institute.

4) **11<sup>th</sup>** **That** it shall be the duty of the retiring Committee to post on the notice board of the Institute not less than twenty one (21) days prior to the Annual General Meeting a suggestive list of Officers for the ensuing year.

**12<sup>th</sup>** That any two Members of the Institute shall be at liberty to propose any other member or members to fill any or all of the aforesaid Offices; by adding their names to the lists prepared by the retiring Committee not less than seven days prior to the Annual General Meeting. Provided always that the consent of the persons proposed shall have been obtained.

**13<sup>th</sup>** That all contested elections shall be decided by ballot of the Members present at the

5  
General Meeting.

**14<sup>th</sup>** That the Christian and Surname of any person desirous of becoming a member of this Institute, together with the names of his proposer, and seconder, shall be posted on the notice boards of the Institute not less than seven days prior to admission, at the expiration of which time he shall become a member on payment of the subscription.

**15<sup>th</sup>** That a majority of the **WHOLE** Committee shall have power to expel any member whose conduct may appear to them calculated to disgrace or injure the Institute: the person so expelled may appeal to a general meeting of the members, a majority of whom may cancel or confirm such expulsion.

**16<sup>th</sup>** That there shall be a business meeting of the members of the Institute in the last week of June, September, December and March of every year. The June meeting to be the Annual meeting of the Institute.

**17<sup>th</sup>**

That the Secretary shall at the request of twenty (20) members of the Institute call a special meeting of the members by advertisement in a local newspaper and by notices posted in the reading rooms. Such advertisements to state the object of the meeting and to give at least seven (7) days notice thereof.

**18<sup>th</sup>** All notices of motion shall be posted on the notice boards of the Institute seven (7) days prior to any Quarterly or Special meeting at which they are to

be submitted for consideration.

**20<sup>th</sup>** These Laws shall not be altered except by a majority of two thirds of the members present at an Annual meeting. Notice of such alteration to be given at the previous Quarterly Meeting.

Approved at Gen. Quarterly Meeting  
Sept. 28<sup>th</sup> 1859

W. M. Woodhouse  
Secretary



# Bye Laws

For regulating the duties of the Officers

## TREASURER.

1<sup>st</sup>

Except as hereinafter provided, the Treasurer shall pay into the Bank of the Institute to its credit, all moneys received by him on behalf of the Institute within forty eight hours after he shall have received the same.

2<sup>nd</sup>

The Treasurer may retain a balance not exceeding (£10) ten pounds for incidental expences connected with the house management.

3<sup>rd</sup>

All accounts exceeding (£5) five pounds in amount, shall be met by Cheques drawn by the Treasurer in Committee, and countersigned by the President.

4<sup>th</sup> If any member shall not have paid his subscription within one calendar month from the date of its becoming due, The Treasurer shall send an intimation card to that effect to the Clerk who shall present it to the defaulter, and if payment is declined, he shall be suspended from all benefits of the Society and not readmitted except by payment of a fine of one shilling per week from the period ~~the~~ subscription ~~is~~ became due. See Page 12

5<sup>th</sup> At each monthly meeting of the Committee, the Treasurer shall lay his books on the table, and shall report the receipts and disbursements for the month; all rules laid down by him under the authority of these Byelaws and generally on all matters connected with his office.

6<sup>th</sup> The Treasurer as house manager shall have power to make from time to time such regulations as may be necessary, as to the hours and days on which The Institute shall be open, and for the maintenance of order and good conduct in the Rooms of the Society. And any member transgressing such rules shall be liable to a fine not exceeding two shilling and six pence, subject to an appeal to the Committee. Provided always that such regulations shall be reported to the Committee, at its next sitting for confirmation or otherwise; and provided further, that no regulation once cancelled by the Committee shall be promulgated again without its formal sanction

7<sup>th</sup> The Treasurer shall cause a suggestion Book to be kept in the Rooms of the Institute in which any member <sup>may</sup> make such suggestions

as he may wish, relative to the house management, or the conduct of the Institute's servants.

8<sup>th</sup> Under the Committee the servants of the Institute shall be responsible to the Treasurer only.

9<sup>th</sup> The Treasurer shall keep a copy of all regulations in force under his authority posted on the notice-boards of the Institute

Confirmed at a Gen. Assembly Meeting  
Sept. 28 1859  
W. S. Moorhead  
President

‡ 4<sup>th</sup> Clause

Any person joining this Institute after the Annual Meeting in 1860 shall pay an entrance fee of two shillings and six pence, and any Member who shall neglect to renew his subscription within twenty eight days from the date of its falling due shall pay the said entrance fee as a new member; and shall not be admitted to any of the advantages of the Institute during the time his subscription is in arrear

# Secretary.

1<sup>st</sup> At every meeting of the Committee so soon as the Chairman shall declare the meeting duly constituted, and ready for the despatch of business it shall be the duty of the Secretary to lay before the Committee, the minutes of the meeting last preceding.

2<sup>nd</sup> The Secretary shall preserve all documents belonging to the Institute; other than those belonging to the offices of the Treasurer and Librarian; all letters received by and copies of all letters sent by him on behalf of the Institute.

3<sup>rd</sup> He shall cause written notice of all ordinary and special meetings of the Committee, and of the business to be transacted thereat to be sent to the Members of Committee

4<sup>th</sup> He shall write such letters and see to the performance of such matters appertaining to the Office of Secretary, as the Committee shall from time to time direct.

5<sup>th</sup> That the Secretary shall have power to remove the Minute Book from the rooms of the Institute for a period not exceeding four days between each meeting of the Committee to insert the minutes of the meeting last past.

6<sup>th</sup> That the Secretary shall see that a complete copy of the Laws and Bye laws of the Institute corrected from time to time, be kept in a book for that purpose in the custody of the Clerk, and accessible at all times when the Institute is open to all the Members thereof.

Confirmed at General  
Quarterly meeting Sep. 12<sup>th</sup> 1879  
W. M. Wood President.

## Librarian.

1<sup>st</sup> The Librarian shall be assisted by a Sub-Committee of two, named by himself and approved by the Committee.

2<sup>nd</sup> The Librarian shall have power to make, from time to time such regulations as may be necessary as to the, issue, use, and circulation of books, and any member transgressing such rules shall be liable to a fine not exceeding two shillings and sixpence subject to an appeal to the Committee.

Provided always that such regulations shall be reported to the Committee\* for confirmation or otherwise.

\* at its next sitting  
And provided further that no

regulation once cancelled by the Committee shall be again promulgated without its formal sanctions.

**3<sup>rd</sup>** The Librarian shall cause a suggestion book to be kept in the Rooms of the Institute in which any member may suggest new books or alterations in the Library regulations

**4<sup>th</sup>** The Librarian shall with the advice of his Committee dispose of such funds as may from time to time be entrusted to him for securing such books as might otherwise be lost to the Institute

**5<sup>th</sup>** Except in the case above specially provided for: the Librarian shall purchase no books, maps, prints, or newspapers, without a vote in Committee authorising him

so to do, and it shall be his duty to prepare, and submit to the Committee from time to time, lists of Books for their approval.

Confirmed at a General  
Meeting Sept. 28 1859  
W. Moorhouse  
President

July 3. 1861.

Resolved

That a Sub Committee consisting of Messrs Allison, Crooks and Foley be appointed to Report upon the best ways and means of carrying out the object of the Previous Resolution - that is to say

That it is desirable that an effort should be made to throw the Institute open to the Public during the day

Report of Sub Committee

Gentlemen

The Sub Committee appointed July 3. to consider and Report upon the desirability of opening the Institute in the day time, and the ways and means for accomplishing the same are of Opinion

1<sup>st</sup> That the opening of the Institute in the day time, would prove a boon to

many persons not yet connected with the Institute, and who would then become Members thereof, and also its effect would be to make permanent subscribers of the Present Members, and thus the opening in itself, by its increased income, would go far to meet the requisite additional outlay, consequent upon such opening

2<sup>nd</sup> The results of the Cause instituted by the Committee, so far as it is yet known is such as to give Confidence to your Sub Committee in expressing an opinion that an Immediate Action is desirable

3<sup>rd</sup> A Comparison of the past Expenditure and Income with the following Estimate of the Probable Future, appears to your Sub Committee to warrant the endeavour to obtain an object so desirable by trying the experiment for at least six Months

The Year ending	July 1862	vs	July 1861	Increase
	£ s d		£ s d	£ s d
Clerks Salary	100 0 0		30 0 0	70 0 0
Print	20 0 0		20 0 0	
Publications	50 0 0		30 0 0	20 0 0
Advertising	7 0 0		6 13 11	6 6 1
Lighting	15 0 0		11 0 0	4 0 0
Firewood	12 0 0		6 0 0	6 0 0
Printing	10 0 0		21 0 0	
Sundries	20 0 0		14 1 8	5 18 4
	<u>£ 234 0 0</u>		<u>£ 138 15 7</u>	<u>£ 106 4 5</u>

4. The following is a probable estimate of the items of the requisite income

	July 1862		July 61	Increase
	£ s d		£ s d	£ s d
Lectures	30 0 0		10 0 0	20 0 0
Library fines	2 0 0		3 11 6	
Visitors	3 0 0			
Quarterly Meetings	32 10 0			
Annual about	<u>170 0 0</u>			
	<u>£ 237 10 0</u>			

5 - Your Sub Committees are not prepared to suggest any scheme whereby the Income of the Institute may be kept to the requisite sum needed for its proper working. They believing, that should the Income at any time, fail of reaching the sum necessary - ways and means may then be devised, with greater probabilities of success - and operations of a more varied nature suggested than could be done now

6. In Conclusion Your Sub Committee would suggest, that the holding of the Annual Conversations, would be a proper and fitting celebration to inaugurate the day time opening of the Institute.

John Soler  
Wm. Roberts  
Chas. Alison

February 14<sup>th</sup> 1862.

Resolved. "That an Educational Sub-Committee be appointed to Consider Mr. Scott's offer. Such <sup>Sub-</sup>Committee to consist of the Librarian Revd. C. Fraser and Mr. Jaggut."

3<sup>rd</sup> March 1862. Sub-committee Meeting.

Mr. Scott offers to teach a class, not under twelve in number, for three evenings in the week, an hour and half, each evening. In such elementary branches as the Institute may decide - The class to be composed of members of the Institute and their families. The proceeds to be devoted to the benefit of the <sup>Library of the</sup> Institute.

1<sup>st</sup> The Sub-committee recommend that Mr. Scott's offer be accepted.

2<sup>nd</sup> That the class be formed under the following regulations

3<sup>rd</sup> That the branches taught be writing and arithmetic with the elements of mensuration and geometry.



4<sup>th</sup> That the classes meet during  
from 7 to 1/2 past 8 o'clock.

5<sup>th</sup> That the Room and expenses of lighting and fire when  
necessary be provided by the Institute.

6<sup>th</sup> That the fee of admission to the classes be limited  
to five shillings each per mensem.

7<sup>th</sup> That the pupils provide themselves <sup>with Books</sup> and other  
necessaries of Instruction.

8<sup>th</sup> That the classes commence as soon as a suitable  
Room can be obtained.

9<sup>th</sup> That the classes be under the supervision of  
an Educational Sub-Committee.

A. A. Pruis  
Chairman

Tuesday. June 3<sup>rd</sup> 1862

Library Sub-Committee Meeting

Mrs Miles in the Chair.

1<sup>st</sup> The Library Sub-Committee ~~meeting~~ have much  
pleasure in stating that the Government grant of £150

to the Library Fund is now in hand.

2<sup>nd</sup> The Sub-Committee recommend that £120, with the  
premium be forwarded with the least possible delay to England  
for Books, and that £30 be reserved for the purchase  
of Books here.

3<sup>rd</sup> Your Sub-Committee hand in a list of Books, amounting  
to Vols 400, which has been carefully chosen from the  
Library Suggestion Books & Catalogues, with the very valuable  
assistance of J. Oliver Esq. - Your Sub-Committee  
further suggest that the negotiation for these Books  
be left entirely in the hands of our Treasurer Mr. Miles  
who we are confident will give satisfaction to the Committee  
and Members of the Institute.

G. Miles  
Chairman.

Wednesday Jan 7. 1863

Consideration of the Plans for the proposed building and other matters connected with that subject and the site. referred to the Sub Committee Building  
Sub Committee

Wednesday Jan 14. 1863

At a meeting of the Building sub Committee, present Mess<sup>rs</sup> Johnston & Reece

The Clerk having reported that the only Designs sent in were from one person the roll and accompanying note being <sup>opened</sup> it was found that there were four designs by Mr J. B. Farr it was Resolved

That Mr Farr be requested to attend the Committee at 7 o'clock this evening, and that Mr Anderson be informed of the appointment

The Sub Committee met according to appointment together with Mr Farr whereafter an examination of the Designs and some discussion it was agreed to adjourn until Mr Farr was prepared with a plan better suited to the requirements of the Institute

At a meeting of the Building Sub Committee present Mess<sup>rs</sup> Anderson, Johnston, Reece & Mr Farr held Jan 17. 1863 it was Resolved

That the Design now produced by Mr Farr be recommended for adoption (plan marked it)

The Sub Committee also recommended that the Swamp on the front of the site be at once filled in by throwing the superfluous earth on the high ground down on to the lower so as to leave the solid at least 12 inches above the level of the foot path in Herford Street

James Johnston  
Richard Wms  
John Anderson

~~At a special an~~

Feb 11. 1863

At an adjourned special meeting of the Committee  
it was Resolved

That Mr L Reece having left for England  
Mr C. Allison be added to the Building sub  
Committee and that

The Specification now produced by Mr Farr  
be referred to the sub committee and if approved  
Mr ~~A~~ Farr be requested to advertise for tenders

At a meeting of the Building sub Committee  
Thursday Feb 12. 1863 all the members present

The Specification was read by the members  
it was Resolved

That Mr Farr be requested to advertise immediately

James Johnston  
John Anderson  
Chas. Allison

April 17. 1863

At a meeting of the Building Sub Committee  
present Messrs ~~A~~ Anderson & Johnston

Mr Farr Reported

Saturday, May 9<sup>th</sup> 1865.

At a meeting of the deputation from the Society  
of Fine Arts - present

Messrs Bishop & Tolby on behalf of the Mechanics'  
Institute - and Messrs Pearson, Jacobs, & Worsley  
from the Society of Fine Arts -

Mr Farr and Mr Reader in attendance.

Mr Farr produced a sketch of a design for  
completing the Building:

It was considered desirable that the two  
Societies should occupy the same building,  
which ~~it~~<sup>was</sup> considered quite practicable without  
interfering with the management of either;  
and for the purpose the following proposition  
was made -

"That the Society of Fine Arts shall raise funds  
enough, say £1000, to enable the Building  
now in course of erection to be increased  
the entire easterly front and the Lecture Room,  
the Society of Fine Arts to occupy the Building  
at an agreed Rental per annum: the Rent  
to be a charge against the said sum of £1000  
until

until such sum be paid off.  
Chas. M. [unclear]  
John Wiley

At a meeting of the Committee August 5, 1863  
it was Resolved

That Mess<sup>rs</sup> C. Allison, J. Anderson and  
James Johnston be appointed a Special Building  
Committee. and that

The Tender of Mess<sup>rs</sup> Baleke & Brouard be  
referred to the Special Building Committee and  
the Architect and that they have power to order  
the extra work mentioned to be done using every  
exertion to get the work done as cheaply as possible

At a meeting the Special Building Committee  
Thursday August 6, 1863

~~Mess<sup>rs</sup> Baleke & Brouard's Tender was taken~~  
Present the whole of the Committee

Mess<sup>rs</sup> Baleke & Brouard's Tender was considered  
and Mr Farr requested to confer with them and  
report the result to the Committee at 12 o'clock  
tomorrow

James Johnston  
Chas. Allison  
J. Anderson

At a meeting of the Building Committee of  
Mr Farr having reported that the Builders were  
willing to undertake the whole of the additional  
work for the sum of £282 including Stoves and  
Chimney pieces, the Architect was requested to order  
the work to be done immediately

James Johnston  
Chas. Allison  
J. M. Wilson

Christchurch

21<sup>st</sup> Feb<sup>y</sup> 1864

To the Managing Committee of the  
Christchurch Mechanics Institute

In compliance with the Resolutions passed on the 6<sup>th</sup>  
Jan<sup>y</sup> last the Library Sub Committee Report as follows -

That a more correct and useful Catalogue is necessary than the one  
now in use at the Institute -

That a printed Catalogue is urgently required by Members -

That Members are much inconvenienced for the want of one -

The Committee, therefore, recommend that a Catalogue be forthwith  
prepared combining a numerical and alphabetical arrangement as shown  
on the specimen sheet which the Committee have the pleasure of  
laying before you -

As to size style of printing &c the Committee suggest  
that the "London Mechanics Institution" Catalogue be taken as a copy  
A copy of this Catalogue will be produced to you for inspection

As to the cost of the recommended work: assuming  
that it may be printed on 32 pages of the size of the "London  
Mechanics" the expense for printing 200 Copies, with  
the Rules will be about £5 -

The Committee further recommend the printing of 200 Copies and that a charge of 1/4 be made for each Copy.

From enquiry made by the Committee, the Committee believe that a speedy sale may be expected of a sufficient number of Copies to cover this outlay.

Received 2 months by  
Bishop  
Chairman  
A. Horsford & Co. Printers  
G. Miles  
W. Denham

Wednesday 21<sup>st</sup> Sept<sup>r</sup> 1864

### Meeting of Shareholders

Present. Mr C. W. Bishop in the Chair  
Rev<sup>d</sup> W. b. Fearon . . . Mr Miles . . . Mr & B. Bishop . . . Mr Price . . . Mr Foley  
Mess<sup>rs</sup> Clephane, Anderson, Johnston, Reader & Denham

At a Meeting of the Managing Committee held on Wednesday 7<sup>th</sup> Sept<sup>r</sup> 1864 it was resolved that a Circular be addressed to each Shareholder of the Institute requesting his attendance at a meeting to be held on Wednesday the 21<sup>st</sup> inst<sup>d</sup> at 7 P.M. for the purpose of considering matters connected with the Shares.

In accordance with the above Resolutions at a Meeting held this day it was Resolved. That this Meeting of Shareholders having been made aware that liabilities to the amount of £166. are still to be provided for, by the Committee and that amongst the liabilities appears the sum of £80 due as Interest on the Shares bought, and having been unsuccessful in obtaining assistance from the Government; this Meeting recommends to the Shareholders generally the desirability of forgoing the Interest due for the past year upon their Shares

Will finish this at 5 P.M.  
Resolved. That the Clerk to the Institute be required to communicate with all the Shareholders for the purpose of obtaining their concurrence to the above Resolution, and to obtain their signatures to the List prepared for

giving effect to the said Resolution.

M<sup>r</sup> Prais proposed that accompanying the above list one should be sent to the following effect.

\* "The undersigned considering the present financial difficulties of this Institute, and feeling desirous of relieving it from further trouble connected with our Shares do agree to cancel the same".

A paper was then prepared with the following heading

Christchurch Mechanics Institute  
21<sup>st</sup> Sept<sup>r</sup> 1864

"We the undersigned Shareholders of the Christchurch Mechanics' Institute, considering the present position financial position of the Institute, and desiring to assist it in its difficulties, agree to forego the Interest due to us on our Shares for the past year"

And signed by all the Shareholders at the meeting

\* D<sup>r</sup> Prais' proposition

The meeting then adjourned

Agreeable to the above instructions the Clerk has waited on nearly all the remaining Shareholders and obtained the signatures of 46 of them

making a total of 56 signatures and 165 Shares to the first proposition and 4 signatures and 9 Shares to the second

October 5<sup>th</sup> 1864

C. J. Reader  
Clerk

Mechanics Institute

Christchurch, 21<sup>st</sup> March 1865.

Report of Sub Committee on Laws

To the Chairman of the General Committee

On the 1<sup>st</sup> March a sub-committee consisting of the following gentlemen:—D<sup>r</sup> Prais, Mess<sup>rs</sup> J. W. Smith, Donham, Foley and S. B. Bishop was appointed by you to draw up a new code of Laws for this Institute.

The undersigned beg to hand the accompanying draught of Laws and to state that D<sup>r</sup> Prais did not attend any meeting, Mr Foley withdrew at the commencement as not concurring in the basis of the draught in question, which is founded upon the Laws of an Institute that has for many years been satisfactorily conducted by the same. We however found it necessary to modify them to some considerable extent, in order, as we conceive, to suit the requirements of this Institute; and notwithstanding this, we have reserved to ourselves the right to express our individual opinions upon some particular clauses.



The Laws will no doubt appear voluminous but we have, as far as our judgment goes, drawn them to suit the emergency for some years to come.

The object we had in view is to make the Institute popular by conducting it upon an improved and more efficient system than heretofore, which we are sure is the hearty desire of all those connected with its management.

In addition to the Laws we have defined the Constitution which up to the present time has been, we believe, unknown to the Members.

We have also confirmed the issuing of the existing Shares and provided for dealing with them in future.

(Signed) C. B. Bishop Chairman  
(Signed) J. W. Smith  
(Signed) Wm. Deaneham

Wm. The original of the above copy is filed with the proposed Laws.

W

Christchurch Mechanics Institute  
18<sup>th</sup> Oct. 1866

To the Chairman of the General Committee.

The Sub-committee appointed on the 15<sup>th</sup> Oct. inst. to consider the minimum amount that should be proposed to the Government as a consideration for opening the Reading Room to the Public. beg to report that on investigation they estimate the loss sustained by subscriptions would be about £50

The cost of papers and periodicals at present supplied }  
is about \_\_\_\_\_ } 50

The cost of additional papers \_\_\_\_\_ 60

The cost of lighting and firing \_\_\_\_\_ 14

together £ 174

The Sub-committee therefore consider that with other incidental expenses £200 per annum should be the minimum amount asked for, which sum should be received before incurring any expense in the matter, or altering the present arrangement.

The following is a list of the proposed additional papers:-

Southland Times	Melbourne Argus
Marlborough News	Sydney Morning Herald
Wanganui Times	Hobart Mercury
Ch. Evening Mail	Launceston Paper

Dunedin Daily Times

Southern Cross

Tuarua Herald

Hokitika Chronicle

Greymouth Paper

Haarles Bay Herald

Adelaide Observer

London Times

Bells Life

Dublin Freeman's Journal

Edinburgh Courant

Altho' these papers will not cost £60 yet the sub-committee have included in this amount the expense of four papers received gratuitously in order to ensure their certain delivery

Edwarda Preston

Wm. Paulam

Edw. Bishop

20<sup>th</sup> Oct 1866

Moved and seconded

That this Report be received

Carried

Moved and seconded

That the Report be adopted

At a Special meeting of the Committee held March 15<sup>th</sup> 1867 it was

Resolved. That a Sub-Committee be appointed to wait upon the Provincial Secretary to ascertain if the Provincial Government would enter into a negotiation with the Committee of the Institute for taking the Institute under the control of the Government on the basis that the Government pay the present liabilities of the Institute and establish a free Library, sub-committee to consist of Mr. Harries Mr. Preston, Mr. Hildup Mr. Farr and Mr. E. B. Bishop and to report at the next meeting of the Committee

That Mr. William Montgomery be requested to cooperate with the above Committee in carrying out the last resolution.

The Sub-Committee appointed on the 15<sup>th</sup> March 1867 to wait on the Government for the purpose of ascertaining their views with respect to taking the Institute into their own hands and making it free to the Public on payment of the sum of £1000 to the Institute to pay off all claims of the Shareholders, beg to

over

9 Report that (on Monday March 18 1867)

9 The Sub Committee have had an interview with  
9 the Provincial Secretary resulting in a favourable  
9 expression on his own part as to the proposition  
9 named which would nevertheless require the  
9 concurrence of the Executive and of the Provincial  
9 Council. It was deemed advisable to ascertain  
9 the views of the Shareholders and to know whether  
9 their claims could be satisfied.

9 For this purpose a meeting of the Shareholders  
9 is convened for Monday afternoon the 25<sup>th</sup> instant  
9 at 3 P. M. in the Building.

At a meeting of the Sub Committee Friday  
March 22<sup>nd</sup> 1867

An Alphabetical list of the Shareholders was  
produced shewing the number of Shares and their  
value say £994. 10 -

Mr Reader's claim of £50. 0. 0. for the Secants  
and their permanent works, was considered; and as  
the sum asked from the Government, say £1000 -  
would not be sufficient to pay these two amounts,  
it was agreed to represent to the Provincial Secretary  
that an additional sum of £50 - would be required

to pay off all claims

Resolutions for the meeting of Shareholders were  
agreed to

Minutes of proceedings of the General Committee  
of the Literary Institute appointed for the  
purpose of placing the Institute on a better  
footing

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2<sup>nd</sup> Oct 1868

Present The Vice President in the Chair

Mr Bowen Mr L B Bishop

Mr Oliver Mr L Denton

Mr Gould & the Secretary

Mr Allport

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Resolved. That the Chairman be requested to confer with the  
Provincial Government with a view to ascertain

1<sup>st</sup> Whether the Government would now be disposed to treat  
with the Committee of the Institute for the property now  
held by them for the purpose of establishing a Free Library  
& Museum under the charge of the Philosophical Institute, or  
some similar body, or

2<sup>d</sup> Whether the Government would subsidise the Institute  
in the event of their establishing a free library by a grant of  
money and the deposit of the books belonging to the Provincial  
Council Library

Resolved. That for immediate purposes provision be made in the Cottage for sleeping accommodation for the family of the Clerk to the Institute - and that the two upper rooms of the Institute be furnished in a suitable manner for Reading Rooms one of which shall be used as a smoking room.

Resolved. That an Estimate be prepared and submitted to the next meeting of the Committee of the sort of the same.

Mr Gould kindly offered to give as a donation of 25 per cent on the amount received for carrying out the above improvements.

Mr Gould also expressed his willingness to purchase the Shares from the Shareholders at £1 per share on behalf of the Institute as a gift, but in the event of the Government purchasing the property <sup>for the purpose of establishing a free library</sup> then the sum paid by him for the Shares to be refunded by the Government.

Friday 9 Oct 1868.

Present. The Vice President in the Chair  
Mr Gould Mr Bishop  
Pris St Quentin  
Alford & the Secretary

Minutes of last meeting were read and confirmed.

Mr Jaser stated that the application had been made by him to the Government & he made a verbal report to the effect that the Government did not wish the matter to be pressed officially on their attention for the present.

Mr St Quentin handed in his Estimate as to the cost of the improvements as follows: -

Painting 2 Rooms	13-0-0
Tinting Walls	4-10-0
Chairs 24 @ 10/-	12-0-0
Tables	6-0-0
	<hr/>
	35-10-0
Alterations to Cottage	45-0-0
Alterations to Library	4-10-0
Gas (laying on)	20-0-0
	<hr/>
	105-0-0

Resolved That an effort be made to provide funds for improving the Reading Rooms.

Resolved. That an addition to the cottage be made not to exceed in cost £ as soon as funds are in hand.

Resolved. That at the earliest possible date the two upper rooms be devoted to the purposes of Reading Rooms with the present furniture and the promised chairs.

Resolved That Mr St Quentin's offer to paper and whitewash the upper rooms be accepted at the cost of not more than £5-10-0

Resolved. That the Library be thrown open to regular subscribers with the use of the adjoining room.

Resolved. That Dr Denis Messrs Hawkes Alport of Durham be requested to see to the carrying out of these arrangements.

Friday 23 Oct 1868

Present: The Vice President in the Chair  
Messrs. Olivier, Gould, Davis, Alport, Bishop & the Secretary

The Minutes of the last Meeting were read & confirmed

The Report of the sub-committee appointed to carry out the arrangements mentioned in the last Minutes were read and confirmed

The committee approved of the proposal of the Sub-Committee to raise a fund to effect the necessary improvements. By giving a series of popular entertainments.

Mr. Fesser read a letter from the Provincial Secretary, requesting to be supplied with more definite information with respect to the proposed transfer of the Institute to the Government.

Resolved. That a circular be sent by to the Shareholders by Mr. Gould requesting to be informed on what terms they would agree to surrender their shares in the event of the Government taking over the Institute and establishing a free library.

Resolved. That the further consideration of the matter be deferred until after the receipt of the replies from the Shareholders.

Resolved. That the committee request the Clerk to withdraw his family from the Rooms to the Cottage within one week

the question of addition to the College must remain  
in abeyance until the committee can ascertain what  
funds they may have to deal with.

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19 Oct 1868.

At a Meeting of the Sub-committee appointed for carrying out certain improvements in the Rooms at the Institute it was resolved to request the Popular Entertainments Committee to cooperate with the Sub-committee of the Institute to carry on a series of Entertainments to provide a fund for effecting the required improvements.

Resolved. That the Secretary do write to the late Popular Entertainments Committee inviting their assistance.

Circulars were accordingly sent to the undermentioned Gentlemen

The Rev <sup>d</sup> the Dean	W. Wilson
The Rev <sup>d</sup> J. O. B. Hoare	J <sup>r</sup> Turnbull
" V. A. Lingard	Mr. A. P. Frobie
" J. N. Habens	" S. Luenton
" C. Fraser	" J. Wilson
W. Reeves Esq	" Hasketh
J. Olivier "	" M <sup>r</sup> Gardell
A. Lean "	" H. Packer
W. P. Southshaw "	A. C. Cottrell
J. Hottel "	J. G. Hawkes
H. S. Alport "	
J. N. Maude .	



Thursday Oct 22. 1868.

Present The Rev<sup>d</sup> Fraser in the Chair

" J. Adingard

Mess<sup>rs</sup> Olivier, Sean, Maude, J. Wilson, Alport, Bishop, Hawkes,  
& Deuham.

1. Resolved. That with a view to revive the usefulness of the Literary Institute and to provide funds towards the necessary expenses required for that purpose it is desirable to give a series of popular entertainments at the Town Hall, the admission to which shall be limited to sixpence (6)
2. That a sub-committee be appointed to carry out the arrangements relating to the entertainments to consist of Mess<sup>rs</sup> Olivier, Sean, Forbie, J. H. Wilson, McCardell, Packer, Rev<sup>d</sup> Mr. Lingard, Rev<sup>d</sup> J. Fraser, Mess<sup>rs</sup> Hawkes, Alport, Bishop, Prens, & Deuham with power to add to their number.
3. That the Committee be requested to arrange the selection of readings beforehand and to provide for the introduction of instructive pieces.

4. That the Committee be instructed to advertise that they are about to give a series of entertainments and to invite Ladies and Gentlemen who may be willing to assist either with music or reading to intimate the same as early as possible in the case of readings stating the name and nature of the same and likewise the space of time it would occupy.

Approved Charles Fraser, 26<sup>th</sup> Oct 1868

Monday 26 Oct 1868.

Present. The Rev<sup>d</sup> Chas Fraser. Chairman

Captain Wilson M. A. Sean

J. Olivier S. B. Bishop

H. S. Alport. Mr. M. Cardell

Minutes of last meeting were read & confirmed

The Secretary was instructed to write to the  
Choir of St. Johns, viz: - Mess<sup>rs</sup> Joly, W. Thompson,  
Mulland, & see

The first <sup>entertainment</sup> evening was fixed for Wednesday

Nov 11 Nov

The programme of the first entertainment was considered and agreed upon as follows

1. G. C. Brown. Address.
2. Mrs Hamilton. Haydn's Symphony No.
3. Mr Reeves. Reading
4. S. Haast. Song
5. Mr Lean. Reading
6. Major Wilson C.B. Flute.
7. Rev. E. H. Lingard
8. Glee. Mr. McFarrell & others  
National Anthem.

Resolved. That Mr Wynn Williams & Mrs Frazer Wilson be added to the committee for arranging popular entertainments

Resolved. That a skeleton circular be printed & sent to the Readers & Musical performers chosen requesting them to state the name and nature of the reading & also the space of time it would occupy

Monday 16 Nov 1868

Present -

Mr Fraser in the Chair

Mr Macches

Captain Wilson

Mr Alport

Mr. Packer

Mr Penham

Mr. Frazer

Mr Bishop

Resolved. That the accounts submitted for payment be approved for payment and that Mr Alport be instructed to pay them.

That the Secretary be requested to write to Mr Bell requesting him to take part in an entertainment

Tuesday 9<sup>th</sup> July 1869

A meeting of the entertainment Committee was held as above  
present Mr. Faver in the chair Messrs. Geo. Joslin  
Thomson and the Secretary.

Business to prepare programme for the second  
entertainment fixed for Tuesday evening the 13<sup>th</sup> inst.

This was definitely <sup>arranged</sup> ~~under~~ with the exception of  
a chairman and the ~~Chairman~~ <sup>Rev. Mr. Sheen</sup> undertook to ensure the success  
of the Plan for that evening. A desultory conversation  
followed concerning the piano when it was resolved that  
all arrangements connected therewith during the season be  
left entirely in the hands of Mr. Thomson.

LITERARY INSTITUTE.  
TO-NIGHT, TUESDAY, JULY 13, 1869.

PROGRAMME:—

1. Symphony—No. 4, Allegro Minuet Trio—  
(Haydn). Mrs. Hamilton, Messrs. Lean,  
Thomson, Spensely, Triphook, and Baker,  
of the Christchurch Musical Society.  
2. Reading—Mr. Garrick.  
3. Song—Miss Kowley.  
4. Glees—On a Lake and The First Spring  
Day—(Mendelsohn)...Christchurch Phil-  
harmonic Society.  
5. Reading—Mr. J. B. Dale.  
6. Sonata in F Violin and Piano—(Beethoven)  
...Messrs. Lean and Simms, of the Christ-  
church Musical Society.  
7. Solo Quartette—O why art thou not near  
me—(Marschner)...Messrs. Preece, Row-  
ley, Zeesler, and Don.  
8. Duet—Pianoforte—Messrs. Packer and  
Hodge.  
9. Reading—Mr. J. A. Bird.  
10. Solo Quartette—It is the Lord's Day—  
(Kreutzer)...Messrs. Preece, Rowley,  
Zeesler, and Don.  
11. Song—Mr. Cliff.  
12. Symphony—No. 4, Slow Movement Fi-  
nale—(Haydn).  
13. May Song and the Open Air—(Mendel-  
sohn)...Christchurch Philharmonic So-  
ciety.

14. National Anthem, in solo, duet, trio, and  
chorus, by the Christchurch Philhar-  
monic Society.

ADMISSION SIXPENCE.

NO ENCORES

29<sup>th</sup> July 1872

Special meeting.  
Mr. Lamball, Messrs. North, Hill  
Hutch, Pratt, Pymock, Thomson

May 29<sup>th</sup> 1873

Special meeting convened to confer  
with Messrs. Montgomery and Anderson  
relative to the reestablishment of a Free  
Library

Present: Dr. Trins in the chair  
The Rev. Isaac Dr. Turnbull, Lowell and  
Messrs. Thomas & J. Wood, Heston Pratt  
and Osmock.

Moved by Rev. Isaac seconded by H. Pratt  
The committee of the Library Institute learn  
with great satisfaction that a Public Library  
will be reestablished under auspices  
of the Provincial Government which will  
carry out the objects and intentions of the  
Library Institute with more efficiency and  
to a greater extent than has been attained  
by the Library Institute itself and  
resolve to recommend the transfer of  
the entire property of the Institute to  
the proposed P. L. Trustees on condition that

all the claims on and obligations  
of the Institute be satisfied.

The Committee of the Library Institute  
would earnestly recommend to the Trustees  
that a portion of the Library should be  
open for circulation on moderate terms.  
Further the Committee recommend that  
henceforth the clerk to the kind consideration  
of the Public Library Trustees.

A. Thomas ~~proposed~~ an amendment  
that the Committee of the Institute will  
hand over the property of the Present  
Library meeting to the Trustees of a Public  
Library on following general conditions  
leaving details for future arrangement.

I That a portion at least equal to  
the size of the Present Library be  
circulating

II That all liabilities of the Institute  
be paid

This was seconded by Mr. Wood and  
negatives 4 voting for <sup>amendment</sup> and 5 against it  
Messrs. Heston, Osmock & Thomas voted for the amendment

for the Secretary

At a meeting of the Trustees held  
May 15<sup>th</sup> 1873 the Committee on Proceedings  
recommended for consideration the Secretary  
Room present at the Hotel St. Paul and  
St. Peter

Resolved that the ~~provision~~ end of  
the ~~provision~~ in this ~~with~~ ~~order~~ ~~of~~ ~~the~~ ~~provision~~  
Resolving Room, including the ~~costs~~ ~~of~~ ~~the~~ ~~provision~~  
by a green ~~light~~ ~~to~~ ~~be~~ ~~seen~~, and this part  
be returned to the ~~provision~~ ~~of~~ ~~the~~ ~~provision~~  
between the hours of 10 and 5 daily, and  
that Mr. ~~Becker~~ ~~be~~ ~~instructed~~ ~~to~~ ~~have~~ ~~the~~ ~~work~~  
done ~~at~~ ~~the~~ ~~Hotel~~ ~~St. Paul~~

The original motion was then put  
and carried -

